

POLICY – 4	Bylaws, Resolutions and Recommendations (BRR) Committee
Committee	The District BRR Committee is parallel to the International BRR Committee.
Composition	The District BRR Committee will be composed of a Chairperson appointed by the Governor and one member elected by the District Board of Directors to serve throughout the Governor's biennium.
Submissions	District Officers, District Committee Chairpersons, Past Governors and Clubs may submit proposed bylaws, resolutions and recommendations to the District BRR Committee no later than 15th February of each year.
Circulation of Submissions	The District BRR Committee will circulate proposed bylaws, resolutions and recommendations to District Officers, District Committee Chairperson's, Past Governors and Clubs no later than forty-five days prior to Conference. Each item presented shall include a history with background and rationale, an estimate of implementation date, a list of other policies and/or procedures affected, the fiscal impact, if any, and the suggested option(s).
Briefing at Conference	At the District Conference the Committee shall conduct a comprehensive briefing for delegates, alternates and all other interested members. The briefing shall cover all issues coming before the Conference body in the form of proposed bylaws, resolutions and recommendations. The Finance Committee shall also present the budget at this briefing session.
Assistance at Conference	The Committee shall also function as a reference Committee during the Conference to assist any Clubs or individual member with proposed bylaws, resolutions or recommendations and procedures necessary to present any proposal to the delegate assembly during the Conference.
Presentation to Conference	The Committee will present Board actions to the delegate assembly, grouped and/or listed as approved actions, disapproved actions and no action items.
Objections	Those who object to Board actions must come to the BRR Committee to work through the issue, draft or present a proposal or place a motion on the Conference agenda by the time specified in the Conference agenda.
Items not presented	<ol style="list-style-type: none"> 1. An item not presented to the BRR committee before it goes to the delegate assembly cannot be considered by the delegate assembly without a suspension of the Conference Rules. Suspension of the Rules requires a two-thirds vote of the delegate assembly 2. A twelve-hour period after presentation to the voting body is required before action can be taken by the voting body. A four- fifths majority vote is required to adopt the item.