

POLICY – 3	Annual Awards
District Awards	<p>The following District Awards shall be presented to Clubs at each District Conference:</p> <ol style="list-style-type: none"> 1. Mamie L. Bass Service Award 2. Letha H Brown Literacy Award 3. Dr Nina Fay Calhoun International Relations Award 4. District Leadership Award
Submission of Entries	<ol style="list-style-type: none"> 1. All entry forms (where applicable), rules of entry and judging criteria for the above Awards will be posted on the District Website. 2. The due dates for submission of entries and contact details for the Chair co-ordinating the award entries will be posted on the District Website. 3. An entry is deemed to be submitted on the date that it arrives with the chair. 4. <i>The Chair shall advise clubs that their entry has arrived by email.</i>
Appointment of Co-ordinators and Judges	<p>Mamie L Bass Service Award, Letha H Brown Literacy Award & Dr Nina Fay Calhoun International Relations Award</p> <ol style="list-style-type: none"> 1. The District Governor will appoint a Chair to coordinate the judging of each of the awards. 2. The Chair will appoint three prominent members of the general public to serve as judges with the approval of the District Governor. 3. The Chair shall ensure that the judges are advised of the criteria and rules of the award. <p>District Fifteen Leadership Award</p> <ol style="list-style-type: none"> 1. The District Governor will appoint a Chair to coordinate the judging of the award. 2. The chair will appoint 3 judges with the approval of the District Governor. 3. The Chair shall ensure that the judges are advised of the criteria and rules of the award.
Gifts for Judges	Judges for the District Fifteen Awards may be provided with a gift up to a maximum value of \$15.00 as an acknowledgement of the time and effort provided. Funds are to be allocated from the General Operating Budget.
Deferment of publishing of winners	The winner of each award shall not be published in any way until the presentation of the awards at Conference.
Trophies	<p>The winners of the awards shall be presented with the following trophies to be held until the following Conference</p> <ol style="list-style-type: none"> 1. Mamie L. Bass Award Kauri Keepsake Box 2. Letha H. Brown Literacy Award Marion Ross Trophy 3. Dr Nina Fay Calhoun International Relations Award Hands around the World 4. District Leadership Award Framed International Presidents Pin and Lamplighter
Winners of Letha H. Brown & Mamie L. Bass awards	The winner of the Mamie L. Bass Service Award, Letha H. Brown Literacy Award and the Dr Nina Fay Calhoun International Relations Award shall also receive such cash amount as may be presented by Altrusa International for that purpose in any given year.

Certificates	All trophies will be accompanied by certificates.
Runners up	Runners up will be announced and/or presented with certificates on the judges recommendation.
Care of Trophies	Clubs that win award trophies are responsible for their safety. i.e. if a trophy is lost or damaged while in the possession of a club then that club will be responsible for its repair and/or replacement. The winning club is responsible for having their club name/year added to the trophy plate.