



DISTRICT FIFTEEN Helen Bartlett Award BEST YEARBOOK CRITERIA

ALTRUSA CLUB OF _____	Maximum Points	Score
Cover: Year, logo, branding & font should be correct throughout.	10	
Club Details: Name, address, contact, meeting details, Charities Commission Registration Number.	10	
Yearly Calendar: Important Altrusa dates.	8	
Member Details: Name, contact details, space to record new member details.	8	
Membership: Obligations and expectations of membership clearly stated, and aligned to objectives of Altrusa.	6	
Unique Club Information: Volunteer hours, committees, and any information club deems necessary for members.	10	
Club Projects: List or give some details past / present projects.	8	
Altrusa International: General information, must include direction to International Website and access / member login information.	5	
District Fifteen: Direction to website for manuals, policies, award forms and other information for clubs.	7	
Layout: Table of contents, good use of headings, font compliant throughout, reference to Privacy Act.	12	
Accuracy: Up to date and proof read.	8	
Practicality: Members' guide to year, quick reference tool, size and general ease of use.	8	
TOTAL	100	

Entries close March 15th.

